



Key Technology, Inc.

Scaffolding Safety Program

September, 2014

Key Technology, Inc.
SCAFFOLDING SAFETY PROGRAM

Purpose

This Program provides the minimum procedures to be followed when Scaffolds and platforms are erected and utilized at Key Technology facilities. Scaffolding shall be furnished and erected in accordance with OSHA standard 29CFR, 1910.28, and ANSI-A92.1 for persons engaged in work that cannot be done safely from the ground or from solid construction or ladders. The Scaffolding Safety Program applies to all employees and on-site contractors.

Procedures to Prevent Employees from Being Injured on or around Scaffolding

- Only persons trained on scaffolding hazards, the necessary fall protection, the proper use of the scaffolding and the load capacity are allowed to work on scaffolds.
- All scaffolding is required to be maintained in good condition at all times
- All scaffolding is to be inspected by a competent person before being put into use.
- Unsafe equipment or conditions must be tagged out by a competent person and must be complied with.
- Scaffolds that are deemed unsafe must be tagged and repaired or replaced before use.
- Do not use scaffolding in inclement weather such as rain, snow or high winds.
- Do not move scaffolding when a person is on it.
- All materials are to be secured before moving a scaffold
- Scaffold loads are to be kept to a minimum and be removed when the scaffolding is not in use.

Required Personal Protective Equipment

- Hard hats are to be worn by persons working on or around scaffolding
- Wear safe, flat-heeled shoes while climbing or standing on scaffolding.
- Never climb or use scaffolding while wearing high-heeled shoes or sandals.

Training

All employees who may be working on or around scaffolding are required to receive training on how to recognize hazards, and how to minimize their exposure to them. Hazards including fall protection, electrical safety, falling object protection, scaffold use and load capacity shall all be addressed in the training provided to employees.

Employees shall receive training as soon after employment as possible, and before they are required to work in areas where scaffolding exists.

All training shall be conducted by qualified persons in the subject matter. All training shall be documented and kept in the employee's personnel file for a minimum of three years.

Retraining

Employees must be retrained if any of the following conditions occur:

- An accident occurs
- Changes at the worksite present a hazard about which an employee has not been previously trained
- Changes in the types of scaffolds, fall protection, falling object protection, or other equipment present a hazard about which an employee has not been previously trained

- When inadequacies in an affected employee's work involving scaffolds indicate that the employee has not retained the requisite proficiency.

Accident Investigation

All incidents that result in injury to employees, as well as near misses, regardless of their nature, shall be reported and investigated. Investigations shall be conducted in accordance with the Key Technology, Inc. Accident Prevention Program as soon after an incident as possible to identify the cause and means of prevention to eliminate the risk of reoccurrence.

In the event of such an incident, the Scaffolding Safety Program shall be reevaluated by the Safety Officer to determine if additional practices, procedures or training are necessary to prevent similar future incidents.

Procedures for Prompt Rescue in the Event of a Fall

CALL 911 for emergency services

Follow the medical emergency procedures outlined on page 7 of the Emergency Action and Response Plan as follows:

- After a medical emergency has been identified, the Manager/Supervisor and Safety Officer is notified immediately.
- Severity of the medical emergency and level of action is determined by the Manager/Supervisor and Safety Officer.
- All first aid responders are required to use the proper PPE as needed for bloodborne pathogen control (BBP).
- Injured employees requiring emergency medical care for life/death medical emergencies are transported by local Emergency Medical Services to the nearest local hospital or one suited to handle the type of injury.